NOTICE TO PROCEED

Dated: ______________________, 20___

TO: ___________________________
    (Contractor)

ADDRESS: _________________________________

__________________________________________________________________________

PROJECT: _________________________________ (Project Name)

PROJECT/CONTRACT NO.: ___________________________ between County of Alameda and Contractor (“Contract”).

You are notified that the Contract Time under the above Contract will commence to run on ________________, 20___. By that date, you are to start performing your obligations under the Contract Documents. In accordance with the Agreement executed by Contractor, the date of completion is ____________, 20____. [ENSURE THIS PARAGRAPH IS CONSISTENT WITH §4 OF DOCUMENT 00 52 13 (AGREEMENT FORM)]

You must submit the following documents by 5:00 p.m. of the TENTH (10TH) calendar day following the date of this Notice to Proceed:

a. Contractor’s preliminary schedule of construction.

b. Contractor’s preliminary schedule of values for all of the Work.

c. Contractor’s preliminary schedule of submittals, including Shop Drawings, Product Data, and Samples submittals

d. Contractor’s Safety Plan specifically adapted for the Project.

e. A complete subcontractors list, including the name, address, telephone number, facsimile number, California State Contractors License number, classification, and monetary value of all Subcontracts.
Thank you. We look forward to a very successful Project.

COUNTY OF ALAMEDA

BY: ______________________________

NAME: __________________________

TITLE: ___________________________

END OF DOCUMENT